

Doctoral Program Worksheet
Opting out of Doctoral Minor or Graduate/Professional Certificate Requirement

A decision by a program to opt out of a required minor or Graduate/Professional certificate must be based on a majority vote of the program's executive committee. The program must inform the Graduate School of the decision in a written document that includes the following:

Program:

The rationale for the decision:

Alternate breadth training resources that will be made available to/required of students:

The impact of the decision on such program requirements as the number of required credits:

The semester in which the change will take place (no sooner than the semester after the request is approved):

Plans for informing current students in the program about the change:

Plans for assisting future students who are interested in completing a minor:

*Please attach a copy of your student handbook and/or program website which includes relevant language of how you will implement and track breadth in doctoral training.

List attachment(s):

Date:

Program Chair:

Should a program that currently requires no minor decide to instate one, the same general rules apply. That unit would need to make an argument on behalf of the change and make it clear that current students are exempted from the change.

Send this document to:

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