



Graduate School

UNIVERSITY OF WISCONSIN-MADISON

Request Form for Exception to Allow Undergraduate Credits Toward a Graduate Degree Based on Specialized Accreditation

An exception to allow up to seven credits from an undergraduate degree earned at a non UW-Madison institution to count toward a UW-Madison graduate degree can be requested on a program-by-program basis when the following two conditions are met:

- 1) students have received their undergraduate degree in the same discipline as they are pursuing graduate work, and
- 2) the undergraduate degree has been granted from a program which is accredited by the same accrediting body as the UW-Madison program.

Should a program decide to request an exception to this policy, it must provide the Graduate School with information requested on this undergraduate credit exception form to be eligible for consideration. Please note submission of an exception request does not provide assurance of its approval.

1. UW-Madison graduate program name:

2. UW-Madison accredited undergraduate program name (if applicable):

3. Accredited undergraduate program name(s) at other institutions:

4. Name of national accrediting body common to both/all programs:

5. Rationale for request (including the connection between the graduate program and undergraduate program(s) listed if names differ):

6. Impact of decision on program requirements:

7. Semester in which students may complete degree under the new requirements (no sooner than the semester after Graduate School approval):

8. Plans for informing current and prospective students about the change:

9. Attach a copy of your student handbook and/or provide relevant program website links which include relevant language of how you will present and implement/track this change.

10. Date of program-level approval based on majority vote of the program's executive committee (or equivalent):

Date:

Program Chair:

Should a program decide to remove this exception, the same general rules apply. The unit would need to resubmit this form with a rationale as well as plans for informing/implementing the change.

Email this document and other relevant materials to the Graduate School Academic Planning Specialist: lkemen@wisc.edu